



SPECIAL EVENTS

General Information

The Jasper Winery facility is available for rent from 6pm - 12 midnight and includes use of banquet room, outdoor patio, and lawn/garden area. The banquet room will accommodate up to 125 people for a seated dinner or 175 people for a cocktail-style reception. Attendance size can easily be increased with the addition of an outdoor tent. The Jasper winery rental fee is \$15/person with a minimum of \$500 and a maximum of \$1000. Contact winery staff for daytime pricing.

Set up

Facility rental includes round tables and chairs to be used during event. Table linens will not be provided. A date and time for decorating must be predetermined. No tape, staples, and other potentially damaging adhesives may be used on walls. Floor plan must be returned at least one week prior to event and be approved by Jasper Winery. Table and chairs will be set up accordingly.

Food

We work with several different caterers in the Des Moines area and ask that all food come from a licensed caterer. Information and menus will be provided to assist in choosing food options.

Wine and alcohol

Wine and bottled beer must be purchased through Jasper Winery. Wine is charged at our retail price rate. There is no corkage fee. Beer is \$4.00 a bottle. Talk to a Jasper Winery representative for keg beer options. Other hard liquor must be coordinated through your caterer. No outside alcohol may be brought onto the premises.

Legal restrictions regarding underage drinking will be strictly enforced. Jasper Winery assumes no responsibility or liability for underage drinking, and reserves the right to ask entire party to leave if unlawful activity is observed.

Deposit

To confirm the date of your event, a payment of \$500 is required along with signed contract. The \$500 will go towards final bill. It is not refundable upon cancellation of the event.

Additional Information

A charge of \$150/hour will be assessed for every hour past contracted limit.

This is a smoke free facility, smoking allowed outside only.

Confetti, glitter, fog machines, bubble machines or other residue leaving substances are not permitted.

A Jasper Winery representative will be present at all functions.

Jasper Winery is unable to assume responsibility for damage or loss of any merchandise or articles left on premise before, during, or after your event.

Jasper Winery will not be held liable for injuries or property damage/loss during this function, including, but not limited to: death, personal injury, property damage, and any other incidents that may occur to any person(s) by use of the building and premises during the term of this agreement. The term of the agreement begins when the first guest arrives on the property and concluded when the last person leaves the property.

Jasper Winery Events Agreement Form

Date of Event _____ Type of Event _____ No. of Guests _____ Hours of Event _____

Name _____ Address _____

Day phone _____ Alternate phone _____ E-mail _____

Date and Time for Decorating (not to exceed 4 hours) _____

Wine to be Served _____ Total wine cost _____

Table/Chair floor plan attached? Yes No

Total Rental Fee including Wine _____ Miscellaneous _____

Renter's Signature _____

Date _____

Approved by _____

Date _____